



Republic of the Philippines
Department of Agriculture
BUREAU OF ANIMAL INDUSTRY
ANIMAL DISEASE DIAGNOSIS AND
REFERENCE LABORATORY (ADDRL)



APPLICATION FOR VETERINARY DIAGNOSTIC LABORATORY ACCREDITATION

Based on A.O. No. 27 S2004 Accreditation of Veterinary Diagnostic Laboratories

APPLICATION NUMBER:

APPLICATION DATE:

COMPANY INFORMATION

Company Name		Phone Number	
Office Address			
Laboratory Name		Phone Number	
Laboratory Address			
Business Organization:	<input type="checkbox"/> Sole Proprietorship <input type="checkbox"/> Partnership <input type="checkbox"/> Corporation <input type="checkbox"/> Others (specify)		
Entity (specify)	<input type="checkbox"/> Government _____ <input type="checkbox"/> Private: _____ <input type="checkbox"/> Others _____		
Type of Registration	<input type="checkbox"/> Initial <input type="checkbox"/> Renewal		

STATEMENT OF INTENT AND AGREEMENT:

This is to formally signify the intention of the undersigned to apply for Official Accreditation of _____ **Laboratory** with the indicated test processes or analysis. It is understood that by submitting the following required documents, the laboratory will abide by the rules and regulations specified below.

We hereby acknowledged that applications filed with incomplete information, (general documentary and specific requirements), shall not be accepted. We also agree that presentation of the original copies of these required documents and additional documents may be required (limited to what is necessary and appropriate) to serve as proof, to establish legitimacy as a business entity, and practically assess the technical competence or capability of the laboratory, the verification of which may be coordinated closely with other government offices.

It is also understood that any changes to the tests being applied for accreditation, (inclusion of additional or deletion of services) can only be made on or before the initial technical evaluation of the specific documentary requirements was conducted.

By signing this, we willingly subject our laboratory and its processes or systems, for audit to be conducted systematically (virtual or on-site as the case may be) according to the scope and coverage indicated, and limited to what is necessary for objective assessment, by the technical officers of the Bureau of Animal Industry. For this purpose, auditors will be given reasonable access to relevant areas of the laboratory and its documents. Failure to conduct an audit within a specified period due to reasons attributable to us as applicants shall cause the termination of this application.

We hereby guarantee that our analysts shall uphold the integrity of their profession and shall perform the job or tasks with loyalty and faithfulness in delivering the true and precise analysis of the test sample/s.

Our laboratory accreditation shall be revoked, in case of any tampering with samples whether deliberately or through negligence, resulting in fake or falsified analysis.

Signature over Printed Name
APPLICANT/ AUTHORIZED REPRESENTATIVE



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DETAILS OF APPLICANT / AUTHORIZED REPRESENTATIVE / CONTACT PERSON

Last name	First	Middle	Contact Number
Address			
Designation:			Email Address:

ANALYSTS AUTHORIZED TO CONDUCT THE TEST / ANALYSIS (Use separate sheet if necessary)

NAME	PROFESSION	PRC ID No.	VALIDITY DATE

Note: For details please refer to the Official Laboratory Accreditation Application Citizens Charter found in the official website of the Bureau of Animal Industry