

BUREAU OF ANIMAL INDUSTRY

5 Visayas Avenue, Barangay Vasra, Quezon City 1128



MEMORANDUM CIRCULAR

No. 33

Series of 2023

SUBJECT

PUBLIC CONSULTATION ON THE DRAFTED BAI MEMORANDUM CIRCULAR FOR GUIDELINES ON THE DISPOSITION OF IMPORTED DOGS AND CATS INTO THE PHILIPPINES WITH VIOLATION UNDER BAI MEMORANDUM CIRCULAR NO. 43, SERIES OF 2020 AND DA ADMINISTRATIVE CIRCULAR NO. 6.

SERIES OF 2022

The Bureau of Animal Industry (BAI) - National Veterinary Quarantine Services Division (NVQSD) is conducting an online public consultation on the proposed memorandum circular entitled "GUIDELINES ON THE DISPOSITION OF IMPORTED DOGS AND CATS INTO THE PHILIPPINES WITH VIOLATION UNDER BAI MEMORANDUM CIRCULAR NO. 43, SERIES OF 2020 AND DA ADMINISTRATIVE CIRCULAR NO. 6, SERIES OF 2022".

In this regard, this office is inviting our stakeholder to provide comments, suggestions, and recommendations on the herein attached draft memorandum circular in order for the Bureau to come up with the appropriate and applicable guidelines.

Kindly submit your comments, suggestions, and recommendations on or before July 31, 2023, through the form with the link:

https://bit.ly/MC-GuidelinesDogsandCats

For reference and guidance of all concerned.

Done this ______ day of ________ 2023.



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MEMORANDUM CIRCULAR

No. Series of 2023

SUBJECT

GUIDELINES ON THE DISPOSITION OF IMPORTED DOGS AND CATS INTO THE PHILIPPINES WITH VIOLATION UNDER BAI MEMORANDUM CIRCULAR NO. 43, SERIES OF 2020 AND DA ADMINISTRATIVE CIRCULAR NO. 6, SERIES OF 2022

Pursuant to BAI Memorandum Circular No. 43, Series of 2020 "Clarificatory Guidelines Re: Documentary Requirements and Other Important Matters in the Application for SPSIC in the Importation of Dogs and Cats, in line with Section III.A.2 of DA Administrative Order (AO) 9, Series of 2010", and DA Administrative Circular No. 06, Series of 2022 "Revised Rules and Regulations Governing the Importation of Agricultural and Fish and Fishery/Aquatic Products; Animal Feeds, Feed Ingredients and Feed Additives; and Fertilizers, Pesticides and other Agricultural Chemical Products into the Philippines" the following guidelines on the disposition of imported dogs and cats into the Philippines found in violation of the above cited regulations are hereby issued:

A. DOCUMENTARY REQUIREMENTS FOR THE INSPECTION OF THE DOG/S AND/OR CAT/S UPON ARRIVAL AT THE PORT OF ENTRY

Upon arrival of the animal/s at any international port of entry, the importer shall present to the Veterinary Quarantine Officer (VQO) the following documents:

- a. Printed copy of Sanitary Phytosanitary Import Clearance (SPSIC).
- b. Original copy of Veterinary Health Certificate from the country of origin.
- c. Animal health information and identification indicating the breed, sex, medical record, and microchip number.

Any importer who fails to submit the above requirements, is deemed noncompliant and shall be processed in accordance with the subsequent provisions.

The importer is classified as follows in accordance with its purpose:

1. ONE-TIME IMPORTER- For companion/guide, non-profit breeding, noncommercial purpose, one-time importer can import a maximum of three (3) animals (ex. 3 dogs or 2 dogs and 1 cat) at the same time, once in a year; OR maximum of 3 animals more than once a year, provided that the same animals are identified through its microchip numbers.





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- 2. WITH SERVICE/EMOTIONAL SUPPORT/THERAPY DOGS AND CATS subject to submission of a certification from the physician
- 3. TOURIST STAYING LESS THAN 30 DAYS subject to submission of proof of itinerary and copy of return flight details.
- **4. TRANSSHIPMENT** subject to submission of proof of itinerary and copy of flight details.

B. SPECIFIC VIOLATIONS AND CORRESPONDING DISPOSITIONS

B.1 ONE-TIME IMPORTER

B.1.1. NO VALID SPSIC, NO VHC, NO VACCINATION RECORD

Option 1: Return to the country of origin

Option 2: Ship to a third country

Option 3: Mandatory 30-day quarantine in any of the BAI-registered boarding facilities1

For **Option 1 & 2**:

- 1. Notice of Violation shall be issued by the Veterinary Quarantine Officer/Inspector to the importer.
- 2. The animal(s) will stay in the cargo facility or be transferred to a BAI registered facility while waiting for its re-exportation.
- 3. Proof of booking shall be presented to the Veterinary Quarantine Officer/Inspector at the port of exit prior to the release of the animal(s) in the cargo facility or BAI registered facility.
- 4. Affidavit of Undertaking shall be submitted by the importer to the Veterinary Quarantine Station or port of entry, as their first and final consideration to commit any violations stated in this Memorandum.
- 5. The importer is responsible for coordinating with the chosen Cargo facility or BAI-registered boarding facility1, caretaking, and feeding during the quarantine, and transportation from the airport terminal/cargo to the boarding facility.
- 6. All expenses incurred shall be paid for by the importer.

For **Option 3**:

- 1. Notice of Violation shall be issued by the Veterinary Quarantine Officer/Inspector to the importer.
- 2. The animal(s) shall be subjected to mandatory anti-rabies and 5-in-1 vaccination not less than 14 days before the release from quarantine.

¹ Annex A. List of BAI-registered boarding facilities





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- 3. The importer is responsible for coordinating with the chosen BAIboarding facility¹, transportation from the registered terminal/cargo to the boarding facility, caretaking, and feeding during the quarantine.
- 4. The importer shall bear all expenses incurred.
- 5. Aside from the mandatory quarantine, the importer must apply for a Sanitary and Phytosanitary Import Clearance (SPSIC) and shall pay the Inspection, SPSIC and permit fees before the animal(s) is released.
- 6. The BAI Veterinary Quarantine Officer/Inspector will issue a Liability Release Waiver² and will supervise the animal(s)' transfer.
- 7. Affidavit of Undertaking shall be submitted by the importer to the Veterinary Quarantine Station or port of entry, as their first and final consideration to commit any violations stated in this Memorandum.
- 8. A certificate of Notice of Quarantine Release for Dogs and Cats³ will be issued by the Veterinary Quarantine Officer/Inspector after completion of Option 3.

B.1.2. NO SPSIC (with VHC and VACCINATION RECORD)

Option 1: Return to the country of origin

Option 2: Ship to a third country

Option 3: Mandatory 14-day quarantine in any of the BAI-registered boarding facilities1

For **Option 1 & 2**:

- 1. Notice of Violation shall be issued by the Veterinary Quarantine Officer/Inspector to the importer.
- 2. The animal(s) will stay in the cargo facility or be transferred to a BAI registered facility while waiting for its re-exportation.
- 3. Proof of booking shall be presented to the Veterinary Quarantine Officer/Inspector at the port of exit before the release of the animal(s) in the cargo facility or BAI registered facility.
- 4. Affidavit of Undertaking shall be submitted by the importer to the Veterinary Quarantine Station or port of entry, as their first and final consideration to commit any violations stated in this Memorandum.
- 5. The importer is responsible for coordinating with the chosen Cargo facility or BAI-registered boarding facility¹, caretaking, and feeding during the quarantine, and transportation from the airport terminal/cargo to the boarding facility.
- 6. All expenses incurred shall be paid by the importer.





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For **Option 3**:

- 1. Notice of Violation shall be issued by the Veterinary Quarantine Officer/Inspector to the importer.
- 2. The importer is responsible for coordinating with the chosen BAIregistered facility¹, transportation from the airport terminal/cargo to the boarding facility, caretaking, and feeding during the quarantine.
- 3. The importer shall bear all expenses incurred.
- 4. Aside from the mandatory quarantine, the importer must apply for a Sanitary and Phytosanitary Import Clearance (SPSIC) and shall pay the Inspection, SPSIC and permit fees before the animal(s) is released.
- 5. The BAI Veterinary Quarantine Officer/Inspector will issue a Liability Release Waiver² and will supervise the animal(s)' transfer.
- 6. Affidavit of Undertaking shall be submitted by the importer to the Veterinary Quarantine Station or port of entry, as their first and final consideration to commit any violations stated in this Memorandum.
- 7. A certificate of Notice of Quarantine Release for Dogs and Cats³ will be issued by the Veterinary Quarantine Officer/Inspector after completion of Option 3.

B.1.3. NO MICROCHIP or MISMATCHED MICROCHIP

Option 1: Return to the country of origin

Option 2: Ship to a third country

Option 3: Mandatory thirty (30)-day quarantine in any of the BAI-registered boarding facilities1

If the importer chooses **Option 3**, they are responsible for the following:

- 1. Notice of Violation shall be issued by the Veterinary Quarantine Officer/Inspector to the importer.
- 2. Coordinating with the chosen BAI-registered facility¹, transportation from the airport terminal/cargo to the boarding facility, caretaking, and feeding during the quarantine.
- 3. The importer shall bear all expenses incurred.
- 4. The animal(s) shall be subjected to mandatory microchip implantation prior to the release from the BAI-registered facility. Any expense likewise shall be borne by the importer.
- 5. The BAI Veterinary Quarantine Officer/Inspector will issue a Liability Release Waiver and will supervise the animal(s)' transfer.





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- 6. Affidavit of Undertaking shall be submitted by the importer to the Veterinary Quarantine Station or port of entry, as their first and final consideration to commit any violations stated in this Memorandum.
- 7. A certificate of Notice of Quarantine Release for Dogs and Cats³ will be issued by the Veterinary Quarantine Officer/Inspector after completion of Option 3.

B.1.4. NO VHC (with SPSIC and VACCINATION RECORD)

Option 1: Return to the country of origin

Option 2: Ship to a third country

Option 3: Mandatory fourteen (14)-day guarantine in any of the BAI-registered boarding facilities1

Option 4: Provide the VHC issued by the competent veterinary authority of the exporting country within forty-eight(48) hours (through email) and within seven (7) days (original copy). While waiting for the Veterinary Health Certificate (VHC), the animal(s) will be transferred to the BAI- registered boarding facility¹.

For **Option 3**:

- 1. Notice of Violation shall be issued by the Veterinary Quarantine Officer/Inspector to the importer.
- 2. The importer is responsible for coordinating with the chosen BAIregistered facility¹, transportation from the airport terminal/cargo to the boarding facility, caretaking, and feeding during the quarantine and the payment of all incurred expenses.
- 3. The BAI Veterinary Quarantine Officer/Inspector will issue a Liability Release Waiver² and will supervise the animal(s)' transfer.
- 4. Affidavit of Undertaking shall be submitted by the importer to the Veterinary Quarantine Station or port of entry, as their first and final consideration to commit any violations stated in this Memorandum.
- 5. A certificate of Notice of Quarantine Release for Dogs and Cats³ will be issued by the Veterinary Quarantine Officer/Inspector after completion of Option 3.

For **Option 4**:

- 1. Notice of Violation shall be issued by the Veterinary Quarantine Officer/Inspector to the importer.
- 2. The importer shall be responsible for coordinating with the competent veterinary authority of the exporting country for the issuance of the VHC. While waiting for the VHC they shall also be in charge of booking





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with the BAI-registered facility, transportation from the airport terminal/cargo to the boarding facility, caretaking, and feeding during the quarantine.

- 3. The importer shall bear all expenses incurred.
- 4. The BAI Veterinary Quarantine Officer/Inspector will issue a Liability Release Waiver² and will supervise the animal(s)' transfer.
- 5. Affidavit of Undertaking shall be submitted by the importer to the Veterinary Quarantine Station or port of entry, as their first and final consideration to commit any violations stated in this Memorandum.

B.2 SERVICE/EMOTIONAL SUPPORT/THERAPY DOGS AND CATS

- 1. Notice of Violation shall be issued by the Veterinary Quarantine Officer/Inspector to the importer.
- 2. The importer must submit a certification that the animal is a service/therapy animal certified by a physician.
- 3. In addition, the importer must apply for a Sanitary and Phytosanitary Import Clearance (SPSIC) and shall pay the Inspection, SPSIC and permit fees before the animal(s) is released.
- 4. In the absence of updated veterinary record/s, the animal is required to undergo quarantine and receive the required vaccination and treatment for internal and external parasites.
- 5. In case the animal/s has no microchip number, the animal(s) shall be subjected to mandatory microchip implantation prior to the release of the animal(s).

B.3 TOURIST STAYING LESS THAN 30 DAYS

B.3.1. NO SPSIC, NO VHC, NO VACCINATION RECORD

Option 1: Return to the country of origin

Option 2: Ship to a third country

Option 3: The animal(s) will be held in a BAI-registered boarding facility1. The importer/tourist shall be responsible for coordinating with the facility and providing the needs of the animal(s). All expenses shall be borne by the importer/tourist.

Option 1 or Option 2:

1. Notice of Violation shall be issued by the Veterinary Quarantine Officer/Inspector to the importer.





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- 2. The importer is responsible for coordinating with the competent veterinary authorities of the receiving country to confirm the requirements, documents, and required test.
- 3. The importer shall bear all expenses incurred.

Option 3:

- 1. Notice of Violation shall be issued by the Veterinary Quarantine Officer/Inspector to the importer.
- 2. The importer is responsible for coordinating with the chosen BAIregistered boarding facility¹, transportation from the airport terminal/cargo to the boarding facility, caretaking, and feeding during the quarantine.
- 3. The importer shall bear all expenses incurred.
- 4. The BAI Veterinary Quarantine Officer/Inspector will issue a Liability Release Waiver² and will supervise the animal(s)' transfer.

B.4. TRANSSHIPMENT

Option 1: Return to the country of origin

Option 2: Ship to a third country

Option 3: Mandatory quarantine (depending on the violation/s - refer above mentioned violations)

Option 3:

- 1. Notice of Violation shall be issued by the Veterinary Quarantine Officer/Inspector to the importer.
- 2. The animal/s shall undergo a quarantine period at the BAI registered facility of final destination or at the declared quarantine site of the importer.
- 3. The VQS port of entry shall coordinate with the VQS final destination.
- 4. The VQS at the final destination shall supervise the animal/s during the quarantine period.
- 5. The VQS port of entry will issue a Liability Release Waiver² and will supervise the animal(s)' transfer.
- 6. Affidavit of Undertaking shall be submitted by the importer to the Veterinary Quarantine Station or port of entry, as their first and final consideration to commit any violations stated in this Memorandum.
- 7. A certificate of Notice of Quarantine Release for Dogs and Cats³ will be issued by the Veterinary Quarantine Officer/Inspector after completion of Option 3.





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8. Further, the importer or their authorized representative (i.e., broker/processor) shall sign a waiver² deferring any liability of the Bureau of Animal Industry for any issues that may arise during the shipment of the animal(s) and quarantine.

For your information and compliance.

Done this _____ day of _____2023.

PAUL C. LIMSON, DVM Director

³ Annex C. Notice of Quarantine Release for Dogs & Cats



² Annex B. Liability Release Waiver



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Annex A. List of BAI-Registered Boarding Facility

NO.	TRADE NAME	BUSINESS ADDRESS	REGION
1	ABOITIZ LAND, INC.	Pueblo Verde, Basak, Mez 2, Lapu- lapu City, Cebu	REGION VII
2	ALAGANG BETERINARYO CORPORATION	Kensington Place, Bonifacio Global City, Taguig	NCR
3	ANGELES PET CARE CENTER	Unit 27 & 28 Park and Shop, #8300 Dr. A. Santos Avenue corner Saint Rita Street, BF Homes, Sucat, Parañaque City	NCR
4	ANIMALES DE COMPANIA (FORMERLY: PET SOCIETY PHILIPPINES VETERINARY CLINIC CORPORATION)	Unit 13, Sy Building, 8100 C. Raymundo Avenue, Barangay Caniogan, Pasig City	NCR
5	BARKHAUS PET CARE SERVICES	2/F Estancia Mall, Barangay Oranbo, Pasig City	NCR
6	BARK PACK PET SALON	Rimando Road, Aurora Hill Proper, Baguio City, Benguet	CAR
7	BELLY RUB VETERINARY CLINIC AND PET SERVICES	Stall 11 Phase 2, Acacia Town, Center, Acacia Estates, Taguig	NCR
8	B FOR PETS CLINIC AND PETSHOP VETERINARY SERVICES	Catanduanes Street corner Del Monte Avenue, SFDM, Quezon City	NCR
9	CLINICA VETERINARIA	38 B & C Santol Street, Barangay Santol, Quezon City	NCR
10	CLINICA VETERINARIA (SAMPALOC)	6696 M. Dela Fuente Street, Barangay 477, Zone 047, Sampaloc, Manila	NCR





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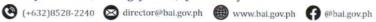
11	CLINICA VETERINARIA (PACO)	Unit 8 Topmonk Bldg., 1563 Paz M. Guazon Street, Barangay 829 Zone 90, Paco, Manila	NCR
12	DR. Z ANIMAL CLINIC (ARCHVET ANIMAL CARE AND SERVICES COMPANY)	Maginhawa Street, Barangay UP Village, Quezon City	NCR
13	E A PETS WELLNESS CENTER	282 E. Rodriguez Senior Avenue, Barangay Don Manuel, Quezon City	NCR
14	FLEURDELIS PET SHOP	Barangay Poblacion, Daanbantayan, Cebu	REGION VII
15	HAMUGAWAY PET BOARDING & DAY CARE PET CARE SERVICES	Barangay Kasambagan, Cebu City, Cebu	REGION VII
16	INTERNATIONAL TOY WORLD, INC	SM City Grand Central, Rizal Avenue Extension, Barangay 88, Grace Park, Caloocan City	NCR
17	JMRC CORP.	2/F Buma Building, Metropolitan Avenue, San Antonio, Makati City	NCR
18	LNS BARK AND MEOW PETSHOP	Unit C, 188 Domingo Street, Barangay San Pedro Cruz, San Juan City	NCR
19	LOS VETERINARY CLINIC & PETSHOP	#19 Roosevelt Avenue, Barangay Paraiso, SFDM, Quezon City	NCR
20	N.J.C. ROBLES VETERINARY CLINIC	572 A. Leongson Street, Barangay San Roque, Navotas City	NCR
21	N.J.C. ROBLES VETERINARY CLINIC	#4 Victoneta Avenue, Potrero, Malabon	NCR
22	PAWFEE BEAN OPC	40 JYC Building, Grace Park, Caloocan City	NCR
23	PETLINK CAFÉ	172 West Macario Asistio Senior Avenue, Barangay 076, Caloocan City	NCR





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24	PET INNOVATION WELLNESS AND INTEGRATIVE CENTER, INC.	117 Shaw Boulevard, Barangay Oranbo, Pasig City	NCR
26	PROVINCIAL ANIMAL LEARNING PARK AND HOSPITAL	Panaad Sports Stadium Complex, Barangay Mansilingan, Bacolod City, Negros Occidental	REGION VI
27	PURPLE GROOM PETSHOP	Stall 23A-23B Building 6, Pet Village, Tiendesitas En Frontera Verde, Ugong, Pasig City	NCR
28	REBADULLA ANIMAL CARE	TFJ Bldg., Commission Civil St., Jaro, Iloilo City	REGION VI
29	S & C PET PALACE	1st Floor 0580 Quirino Avenue, San Dionisio, Parañaque City	NCR
30	S & C PET PALACE	Bustamante Building, Doña Soledad, Barangay Don Bosco, Parañaque City	NCR
31	ST. BEDE ANIMAL CLINIC & GROOMING CENTER	Unit B., Palanyag Road, Gatchalian, San Dionisio, Parañaque City	NCR
32	UPTOWN ANIMAL PET CARE SERVICES	Barangay Upper Balulang, Cagayan de Oro City, Misamis Oriental	REGION X
33	VETS IN PRACTICE, INC.	63 Maysilo Circle corner Boni Avenue, Mandaluyong City	NCR
34	VETS IN PRACTICE, INC. (MCKINLEY WEST)	1B Lower Ground Floor, One West Campus, McKinley West, Taguig City	NCR





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ANNEX B. LIABILITY RELEASE WAIVER

1,	, certifies that the
year with violation under the BAI Me	, certifies that the which arrived on day of morandum Circular No. 43 series of 2020 and
DA Administrative Circular No. 6 series of condition for my violation on the importation	f 2022. That, I select the Option No as a ion of
liability to the animal such as but not limite shipment and after the arrival of the anim	e Bureau of Animal Industry is free from any ed to the health status of the animal during the al in the destination country/ quarantine site the BAI Accredited Facility, including financial of the condition.
With my signature affixed below, I forfeit Bureau of Animal Industry for any reason. have fully understood its content.	all the right to bring a legal suit against the I declare that I have read this document and
I, willingly executed this Liability Release W the law.	further declare that I voluntarily and aiver with full knowledge of my rights under
Printed Name over Signature of Importer Date:	Veterinary Quarantine Officer/Inspector Date:





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ANNEX C. NOTICE OF QUARANTINE RELEASE (For Dogs and Cats)

	Date
Name of Importer	
Sir/Madam:	
Please be advised that your importation of	from species)
which quarantined last (Country of Origin) (Date of Arrival)	has conformed to
All the necessary quarantine requirements of this agency and is H	EREBY RELEASED.
BY THE AUTHORITY OF THE DIRECTOR OF THE BUREAU OF ANIMAL INDUSTRY	
Veterinary Quarantine Officer/Inspector (Signature over Printed Name)	

