



January 28, 2022

Date

## REQUEST FOR QUOTATION SMALL VALUE PROCUREMENT

### INSTRUCTION:

1. Bidders are required to read the instructions and fill all the blanks properly, Prospective Bidders/Suppliers are required to use this official canvass form in accomplishing their bid proposals/quotation.
2. Any specifications other than those required/stated in this form shall not be considered in their evaluation of bid.
3. Quotation must be the lowest price(s), taxes included for the item(s) services listed hereunder including delivery charges.
4. Always indicate the brand name of the offered items (s) or product.
5. Price quotation(s) submitted shall be valid for ONE HUNDRED TWENTY DAYS (120) days reckoned from the deadline for submission of quotations.
6. Terms of payment-Thirty (30) days from delivery of items(s)
7. Only sealed quotations shall be considered by BAC. The Bidders/Suppliers or Authorized Representative shall indicate on the envelope the RFQ Number and the company name of the bidder/supplier.
8. Awarding shall be done by **LOT /CATEGORY** only.
9. Delivery and/or Installation Period: 30 working days upon receipt of Notice to Proceed

VLD FS DEADLINE FOR SUBMISSION OF BIDS  
2022-01-

February 4, 2022

4:00 PM

Date

Time

PR No. 039 End-user: DEBBIE C. ESMERIA ABC: 450,000.00

Qty.	Unit	Item/Description	ABC (PhP)	Offered brand	Unit price	Total cost
6	unit	<b>DESKTOP COMPUTER WITH PRINTER</b>	<b>450,000.00</b>			
		<b>Processor:</b> Inter Core i7 (minimum) 9400F(2.9 GHz base frequency, up to 4.1 GHz with Intel Turbo Boost Technology (2g), 9mb cache, 6 or higher				
		<b>Memory:</b> 8gb DDR4-2666 SDRAM (1x8 GB) or higher				
		<b>Storage:</b> 1TB 7200 rpm SATA; 256GB PCIe NVMe M.2 SSD or higher				
		<b>Optical Drive:</b> DVD-Writer				
		<b>Operating System:</b> Window 10 pro licensed or higher				
		<b>Display:</b> 21.5-inch Display or higher				
		<b>Graphics:</b> 2 GB GDDR5 dedicated or higher USB Black Wired Keyboard and mouse combo				
		<b>Power:</b> 310 W Gold efficiency power supply or higher				
		<b>Connectivity:</b> Integrated 10/100/1000 GbE LAN Realtek Wi-fi 5 (2x2) and Bluetooth 5 combo MU-MIMO supported BT				
		<b>Card Reader:</b> 3-in1 memory card reader				
		<b>Must be included in magic quadrant</b>				
		<b>COMPUTER SET INCLUSIVE:</b>				
		<b>1. Licensed (Lifetime) Microsoft Office 2013 or higher software</b>				
		<b>2. Licensed (Lifetime) Antivirus software</b>				
		<b>3. Licensed (Lifetime) PDF reader/editor software</b>				
		<b>ONE (1) INK TANK SYSTEM PRINTER</b>				
		<b>Printer Function:</b> Print, Scan, Copy, Fax with ADF				
		<b>Print Speed:</b> Photo default-10x15cm/4x6: Approx. 69 sec per photo (Border)/90 sec per photo (Borderless) 1 Draft, A4(Black/Colour); Up to 33 ppm/15ppm 1ISO 24734, A4 Simplex (Black/Colour): Up to 10 ipm/5.0 ipm 1 First Page Out Time From Ready Mode (Black/Colour): Approx. 10 sec/16 sec *1				
		<b>Copy Speed:</b> Copy Quality: Colour/Black and White; Draft/ Standard Maximum Copies from 20 copies Maximum Copy Size: A4, Letter ISO 29183, A4, Simplex (Black/Colour):Up to 7,0 ipm/1,7 ipmMax Copy Resolution: 300x300 dpi				
		<b>Scanner Type:</b> Flatbed colour image scanner sensor type: CIS Optical Resolution: 1200x2400dpi Maximum Scan Area: 216 x 297mm (8.5 x 11.7") Scanner Bit Depth (Colour): 48-Bit input, 24 bit output Scanner Bit Depth (Grayscale): 16-bit input, 8-bit output Scanner Bit Depth (Black and White): 16-bit input, 1-bit output Scan Speed (Flatbed/ADF (Simplex): 200dpi, Black:12 sec/4.5 ipm, 200dpi, Colour: 29 sec/4.5 ipm				
		<b>Paper Handling:</b> Number of Paper Trays: 1 Standard paper Input Capacity: UP to 100 sheets-A4 Letter Plain Paper (80g/m2) Up to 20 sheets-Premium Glossy Photo Paper 10 Sheets-Envelope, 30 sheets-Postcard , Output Capacity: Up to 30 sheets, A4 plain paper 20 sheets, Premium Glossy Photo Paper Maximum Paper Size: 215.9 x 1200 mm (8.5 x 47.24") Paper Feed Method: Friction Feed Paper Size: Legal Indian-Legal (215 x 345 mm), 8.5 x 13", Letter, A4, 16K (195 x 270 mm), B5 A5, B6, A6, Hagaki (100 x 148 mm), 5 x 7", 4 x 6", Envelopes: #10, DL, C6Print Margin: 0 mm top, left, right, bottom via custom settings in printer driver *2				
		<b>Printing Technology:</b> On-Demand inkjet (Piezoelectric) Nozzle Configuration: 180 x 1 nozzles Black, 59 x 1 nozzles per colour (Cyan, Magenta, Yellow) Print Direction: Bi-directional printing, Maximum Print Resolution: 5760 x 1440 dpi (with Variable-Sized Droplet Technology) 5760 x 1440 dpi (with Variable-Sized Droplet technology) Minimum Ink Droplet Size: 3 plPrinter Language:ESC/P-RAutomatic 2 sized printing				
		<b>ADF Specifications:</b> Support Paper Thickness: 64-95 g/m2 Paper capacity: 30 pages (A4), 10 pages (Legal)				
		<b>Operating System Compatibility:</b> Windows 10 Windows Server 2003/2008/2012/2016. Only printing and scanning functions are supported for Windows Server OS Mac OS x 10.6.8 or later				

**CANVASSER'S CERTIFICATION**

This is to certify that I have full knowledge, authority and responsibility in distributing and/or collecting the Request for Quotation in accordance to the guidelines in securing prices for the Bureau of Animal Industry.

(Signature Over Printed Name)  
Authorized Canvasser

The BAI Bids and Awards Committee (BAC)  
Visayas Awanue, Diliman, Quezon City

Sir/Madam:

In connection with the above request, I/We hereby submit our quotation indicated above. I/We have carefully read and fully understand the minimum requirements and agree to furnish and/or effect delivery in conformity with specifications any or all said articles/services described above within \_\_\_\_\_ working days from receipt of Purchase Order.

\_\_\_\_\_  
Signature Over Printed Name

\_\_\_\_\_  
Name of Company

\_\_\_\_\_  
Tax Identification Number

\_\_\_\_\_  
Telephone Number(s)

\_\_\_\_\_  
Address

(To be filled by Supplier)  
\_\_\_\_\_  
Date accomplished

**Mandatory Requirements for submission:**

- |   |  |
|---|--|
| ✓ Mayor's Permit (Updated)                    | ✓ Income Tax Return (for ABCs above P500k)   |
| ✓ PhilGEPS Registration/Certificate (Updated) | ✓ Omnibus Sworn Statement (For ABCs above P50K) (Unnotarized OSS may be submitted provided that the notarized OSS shall be submitted prior to issuance of Notice of Award. |