



Republic of the Philippines
Department of Agriculture
BUREAU OF ANIMAL INDUSTRY
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MEMORANDUM ORDER

No. 20
Series of 2024

SUBJECT : SAMPLE SUBMISSION AND PICK UP PROTOCOL COMING FROM NEARBY PROVINCES IN LUZON FOR DISEASE INVESTIGATION PURPOSES DURING AVIAN INFLUENZA (AI) OUTBREAK

To ensure timely response and implementation of disease control measures, LGU of nearby provinces in Luzon in coordination with the DARFO may opt to send samples **through bus pick-up service** for disease investigation during an active AI outbreak to the Bureau of Animal Industry (BAI) through the Veterinary Epidemiology Section – Animal Health and Welfare Division (VES-AHWD).

1. Prior to collection, the sender (LGU and/or DARFO) must contact the receiver (VES-AHWD staff) to schedule a sample submission date.
2. Upon the confirmation of the sample pick-up date, the VES-AHWD staff shall prepare an approved Request for the Use of Vehicle (RUV) form to be used as transportation to and from the pick-up point (e.g., provincial bus station). If there is no available vehicle and/or driver on the scheduled date, all expenses incurred by the VES-AHWD staff in transporting the sample shall be reimbursed and charged to the AHWD.
3. The sender shall ensure that the samples are **packed properly (e.g. with adequate ice pack for temperature sensitive samples) and securely** and are accompanied by the necessary **sample submission and laboratory request forms**.
4. There is a daily cut-off time of **2:00 PM** for **picking up samples at the bus station**. Plan your sample delivery accordingly to ensure samples arrive before the cut-off time.

For your information and guidance.

Done this 30th day of JULY 2024.


HYACINTH G. NAPILOY, DVM, MPS-PA
Officer-in-Charge, Director

