



January 27, 2022

Date

REQUEST FOR QUOTATION SHOPPING

INSTRUCTION:

1. Bidders are required to read the instructions and fill all the blanks properly, Prospective Bidders/Suppliers are required to use this official canvass form in accomplishing their bid proposals/quotation.
2. Any specifications other than those required/stated in this form shall not be considered in their evaluation of bid.
3. Quotation must be the lowest price(s), taxes included for the item(s) services listed hereunder including delivery charges.
4. Always indicate the brand name of the offered items (s) or product.
5. Price quotation(s) submitted shall be valid for ONE HUNDRED TWENTY DAYS (120) days reckoned from the deadline for submission of quotations.
6. Terms of payment-Thirty (30) days from delivery of items(s)
7. Only sealed quotations shall be considered by BAC. The Bidders/Suppliers or Authorized Representative shall indicate on the envelope the RFQ Number and the company name of the bidder/supplier.
8. Awarding shall be done by **LOT /CATEGORY** only.
9. Delivery and/or Installation Period: 30 working days upon receipt of Notice to Proceed

VLD FS DEADLINE FOR SUBMISSION OF BIDS
2022-01-

February 3, 2022

4:00 PM

Date

Time

PR No. 009 End-user: ERLINDA D. VALMEO, Lab Tech II ABC: 127,622.00

Qty.	Unit	Item/Description	ABC (Php)	Offered brand	Unit price	Total cost
87	Ream	A4 Bond Paper, 80gsm	35,670.00			
15	Ream	Legal Bond Paper	5,400.00			
36	Pc	Sign Pen, 0.5mm point blue	1,260.00			
52	Pc	Permanent Marker,Ultra fine, Blue and Black	3,380.00			
36	Rolls	Scotch Tape, Transparent 1"	1,152.00			
36	Rolls	Masking Tape 1"	1,080.00			
15	Pack	Sticky Note/Sign here note	1,200.00			
33	Pack	Battery, AA, 4pcs/pack	10,890.00			
20	Pack	Special Paper for Certificate A4, White/Board	1,200.00			
7	Pack	Photo Paper, High Quality	2,450.00			
5	Ream	Bond Paper, letter size,80gsm	1,750.00			
30	Pc	Official Record Book,300 pages	9,000.00			
4	Pack	Sticker Paper, A4 10pcs/pack	400.00			
250	Pc	Letter Envelop, A4	500.00			
20	Pc	Data File Folder with Ring Binder, Horizontal	4,600.00			
20	Pc	Data File Folder with Ring Binder,Vertical	4,600.00			
50	Pc	Ballpen, Blue	600.00			
50	Pc	Ballpen, Red	600.00			
2	Box	White Board Marker, Blue,10pcs/pack	790.00			
2	Box	White Board Marker, Black,10pcs/pack	790.00			
20	Pc	Highlighter, Assorted	760.00			
6	Pc	Packaging Tape 4" width	480.00			
2	Pc	White Glue, 240gm	300.00			
30	Pack	Battery, AA, 4pcs/Pack	3,000.00			
13	Pc	Lithium Battery, CR2450V	3,900.00			
13	Pc	Lithium Battery,LR44	1,300.00			
20	Pc	Clear Book, Refillable, A4, 50 pages/23 holes	4,200.00			
50	Pc	Clear Book, Refill, A4,23 Holes/10 sheets/pack	3,000.00			
12	Pc	Certificate Frames,A4	3,000.00			
100	Pc	Laminating Film, 125 micron	1,400.00			
50	Pc	White Folder, A4	400.00			
50	Pc	White Folder, Legal	500.00			
50	Pc	Plastic Cover for Folder, A4	500.00			
50	Pc	Plastic Cover for Folder, Legal,	500.00			
10	Pc	Folder Expanding Organizer	4,800.00			
15	Pc	Office Folder File Rack, 4 divider	3,000.00			
20	Pc	File Folder Box	4,000.00			
5	Pc	Document Desk Organizer, 2 Layers	2,325.00			
4	Pc	Dater Stamp	720.00			
5	Pc	Ruler 12"	425.00			
10	Pc	Scissor, Heavy Duty	1,800.00			
		Delivery period: 30 days				
		Place of delivery: CFAS, BAI Compound				

LOLITA M. JUMALON

G-EPS Posted

PAUL C. LIMSON, DVM

Chair, Bids and Awards Committee

CANVASSER'S CERTIFICATION

This is to certify that I have full knowledge, authority and responsibility in distributing and/or collecting the Request for Quotation in accordance to the guidelines in securing prices for the Bureau of Animal Industry.

(Signature Over Printed Name)

Sir/Madam:

In connection with the above request, I/We hereby submit our quotation indicated above. I/We have carefully read and fully understand the minimum requirements and agree to furnish and/or effect delivery in conformity with specifications any or all said articles/services described above within _____ working days from receipt of Purchase Order.

Signature Over Printed Name

Name of Company

Tax Identification Number

Telephone Number(s)

Address

(To be filled by Supplier)

Date accomplished

Mandatory Requirements for submission:

- | | |
|---|--|
| ✓ Mayor's Permit (Updated) | ✓ Income Tax Return (for ABCs above P500k) |
| ✓ PhilGEPS Registration/Certificate (Updated) | ✓ Omnibus Sworn Statement (For ABCs above P50K) (Unnotarized OSS may be submitted provided that the notarized OSS shall be submitted prior to issuance of Notice of Award. |